

Lynn Dias-Button
17948 Jefferson Ridge Drive
Baton Rouge, LA 70817
February 7, 2022

Louisiana Ethics Administration Program
P.O. Box 4368
Baton Rouge, LA 70821

RE: Request for advisory opinion

To whom it may concern:

I was advised by Kathleen M. Allen of the Ethics Administration Program to request an advisory opinion from the Board of Ethics regarding a possible after-hours part-time job opportunity.

I am currently employed full-time as a Workforce Development Specialist 5 in the Unemployment Insurance (UI) division of the Louisiana Workforce Commission (LWC). My work duties include drafting communications for use in messaging to unemployment claimants, as well as handling staff administration access for unemployment-affiliated staff to our online HiRE system. I serve as the primary administrator for our division's use of HiRE, including system settings, message blasts, setting system holidays, etc. I have been with LWC since April 2009, and in the UI division since 2011.

Prior to my employment with LWC, I was employed at Blue Cross and Blue Shield of Louisiana in what is now the Strategic Communications Department. I have been approached by that department with the opportunity to work part-time (evenings and weekends only) as a proofreader. I will continue to work full-time in my current position, with my planned retirement scheduled for February 2023.

Since Blue Cross provides health insurance services through the Office of Group Benefits (OGB), and I have coverage with Blue Cross through the OGB, both the Blue Cross hiring managers and I want to make sure there are no ethics violation involved with me working part-time outside of my normal LWC work hours for the company. I do NOT handle any health insurance matters for the LWC. Likewise, I will NOT be doing any writing for Blue Cross. My proposed job duties will be providing ONLY a final proofread of communications that have already been vetted and approved by Blue Cross subject matter experts. My responsibilities will be restricted to review only and identifying any misspellings or grammatical and punctuation errors that need correction.

I appreciate the Board's timely review and input on my request.

Sincerely,



Lynn Dias-Button

ENCLOSURE

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FR. TED HESBROUGH
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